

NGHA Registration Policy

Statement of Purpose	This policy identifies the standards and process for NGHA registration.
Player Definitions	<p><u>Veteran Player</u>: a player registered with the NGHA during the previous Fall/Winter season</p> <p><u>Import Player</u>: a player registered within the ODWHA, but not the NGHA, during the previous Fall/Winter season</p> <p><u>New Player</u>: a player not registered within the ODWHA during the previous Fall/Winter season</p>
General	<p>All veteran player registrations for all NGHA programs and camps must be submitted using the registration link provided by the NGHA Registrar and the NGHA Online Registration System (NORS). Registrations will not be accepted by hard copy, telephone or fax.</p> <p>All import and new player registrations for all NGHA programs and camps must be submitted online using the NGHA Online Registration System (NORS). Registrations will not be accepted by hard copy, telephone or fax.</p> <p>All NGHA veteran players will be guaranteed a spot with NGHA for the upcoming season providing they register before the date as outlined on the Registration information sheet received from their manager and on the NGHA website and we field a team at your age level. Veteran players who do NOT register by the registration deadline will lose their assurance of placement for the upcoming season.</p> <p>Registration fees and required documentation must be submitted by the date indicated in the player's NORS Confirmation email or the registration submission will be cancelled.</p> <p>Players who have not fulfilled their financial obligations to the NGHA or who have not returned all NGHA equipment and jerseys will not be allowed to register for the ensuing season.</p> <p>The NGHA reserves the right to cancel any program or division due to insufficient registration.</p> <p>All girls must register in their own age group.</p>

Fall/Winter Season Players who indicate ‘Goalie’ on their registration form must be prepared to play in goal on a full time basis. The Program Committee will vet all goalies.

An NGHA registered player may register as a player on only one NGHA Fall/Winter season team.

OWHA and ODWHA team registrations will not include any players who have not paid their NGHA registration fees.

Registration Fees Early registration fees apply only to veteran NGHA players.

Cheques which are returned by the bank due to insufficient funds are subject to a \$50.00 fee and must be replaced by cash or cash equivalent (money order, certified cheque etc.) within one week.

Registration Priority Fall/Winter Season
Registration for AA teams is open to all players.

For all other players, registration will be on a first-come first-served basis within birth year and division with the following priority:

1. Veteran players who register within the early registration period.
2. New players will be accepted if the numbers warrant and we have an available spot for them within house league.
3. Import players will go on the wait list.

Summer Programs

Registration will be on a first-come first-served basis within division with the following priority.

1. Veteran players
2. New players residing in the City of Ottawa.
3. New players not residing in the City of Ottawa and import players will be accepted only if there is space available as defined by the Program Committee.

Camps

Registration will be on a first-come first-served basis within division with the following priority.

1. Veteran players
2. New players residing in the City of Ottawa.
3. New players not residing in the City of Ottawa and import players will be accepted only if there is space available, as defined by the Program Committee.

**Required
Documentation**

Fall / Winter Season

Veteran players

- Fair Play Code Pledges signed by the players and her parents/legal guardians, if not already on file with the NGHA

Import players and players registered the previous season with another OWHA association (i.e. non-NGHA team)

- Fair Play Code Pledges signed by the players and her parents/legal guardians
- Proof of Age (e.g. copy of birth certificate)
- 2 copies of Release form

New players not registered the previous season with any OWHA team

- Fair Play Code Pledges signed by the players and her parents/legal guardians
- Proof of Age (e.g. copy of birth certificate)

Summer Programs and Camps

Veteran players

- None

Import players and players registered the previous season with another OWHA association (i.e. non-NGHA team)

- Fair Play Code Pledges signed by the players and her parents/legal guardians
- Proof of Age (e.g. copy of birth certificate)
- 2 copies of Permission to Skate or Release form

New players not registered the previous season with any OWHA team

- Fair Play Code Pledges signed by the players and her parents/legal guardians
- Proof of Age (e.g. copy of birth certificate)

Policy updated on: March 19, 2014