

## NGHA Affiliation Policy for Competitive Teams

### Statement of Purpose

The NGHA believes strongly in the affiliate program and desires to see affiliated players used as often as possible to foster the development of its players. All teams are strongly encouraged to play games with a full roster if there is an opportunity to affiliate from a lower level team. All team officials must respect this policy and make no effort to discourage affiliated players from participating with affiliated teams as a result of its implementation.

The NGHA Affiliation Policy follows the Affiliation/Pick up Regulations set out by the OWHA/ODWHA.

### Procedure for Use of Affiliated Player

In all cases of intended use of affiliated players, the following procedure applies:

- a) The requesting coach (coach intending to use an affiliated player) will email the affiliate's regular head coach, cc'ing the appropriate competitive convenor, to obtain agreement to approach a selected player for affiliation. Permission to affiliate must be granted by the affiliate's regular head coach unless one of the following reasons apply:
- There is an issue with discipline involving the affiliated player
  - The affiliated player is injured
  - There is an event conflict
  - The affiliated player is ill

The competitive convenors must also approve the request.

- b) Where there is an event conflict, the following schedule of event priorities should be used. The team with the highest event priority will take precedence. Where the event priorities are the same, the highest tiered team will take precedence.
1. League or playoff game
  2. Out-of-town tournament (where roster is depleted)
  3. In-town tournament game
  4. Practice
  5. Exhibition game
  6. Off-ice team event
- c) The requesting coach is strongly encouraged to discuss the needs of her/his team and the skill required with the affiliate's regular head coach to determine which player(s) to affiliate. However, it is the requesting coach who determined what player(s) are called to the affiliated team.
- d) Permission being granted, the player in question will be contacted by her regular team coach or with permission from her coach, by the requesting coach to confirm her willingness to play, with the advice that her regular team coach has approved her participation if interested, cc'ing the appropriate convenors. The requesting

coach will immediately advise the affiliate's regular head coach and appropriate convenors of the player's decision or vice versa.

- e) If the player is willing, a [Player Pick Up Consent Form](#) will then be completed (see below for procedure)

The requesting coach is responsible for ensuring that suspensions and other issues are known and respected and for notifying the affiliate's regular head coach following the game should injuries or suspensions occur.

Despite receiving permission from her regular coach to affiliate with another team, no player is obligated to play with another team. It should be recognized and respected that some players and parents feel that their loyalty and focus is with their regular team for the season, and some may not be comfortable missing their own team event or joining a team that they were not initially selected to play on for all affiliation opportunities.

**Pick up  
Consent  
Forms and  
Game Sheets  
for Exhibition  
or League  
Game**

Affiliation for Exhibition or League Game:

Anytime a player is affiliated for a league or exhibition game, the NGHA/OWHA Player Pick Up Consent Form (not for tournaments) must be completed by the affiliate player's regular head coach, or NGHA Executive, ideally the Competitive Director, when the affiliate player's regular head coach is unreachable, and given by the affiliate player to the requesting coach/manager prior to the game. The requesting coach is responsible for ensuring that the proper paperwork is completed.

All affiliated players must be identified on the game sheet (in which the affiliated player plays) with the initials "AP" (affiliate player) placed beside the affiliate's name as a record for the league statistician and any subsequent protests or inquiries by the ODWHA or the OWHA. Failure to mark "AP" on a game sheet beside any affiliate player will result in the offending team being fined.

The properly signed and completed Player Pick Up Consent Form (not for tournaments) must be given to the home team to be attached to the white copy of the game sheet sent to the statistician. Keep of copy of the fully approved form.

The NGHA/OWHA Player Pick Up Consent Form can be found at:  
[http://owha.pointstreaksites.com/files/uploaded\\_documents/3323/FINAL\\_-\\_Pickup\\_Consent\\_Forms\\_\(NOT\\_for\\_Tournaments\).pdf](http://owha.pointstreaksites.com/files/uploaded_documents/3323/FINAL_-_Pickup_Consent_Forms_(NOT_for_Tournaments).pdf)

**Affiliation  
from NGHA  
House  
League to  
NGHA  
Competitive**

To affiliate players from a NGHA house league team to a NGHA competitive team, the same process and paperwork requirements outlined above apply.

To affiliate players from a NGHA house league team to a NGHA competitive team, approval must be received from the ODWHA and the request for the affiliation must be sent to the ODWHA 24 hours in advance of the game. As per ODWHA rules, all

requests for NON-ODWHA players (which is what NGHA house league players are considered) must come to the ODWHA Registrar through the NGHA Registrar. No emails should be sent directly to the ODWHA Registrar from the team. The NGHA Registrar will submit to the ODWHA Registrar a copy of the approved roster for the player to be affiliated. Teams must contact the NGHA Registrar a minimum of 48 hours in advance of the game to allow enough time for the NGHA Registrar to get approval from the ODWHA Registrar.

**Pick Up  
Consent  
Forms and  
Game  
Sheets for  
Sanctioned  
Tournament**

Affiliation for Sanctioned Tournaments:

Anytime a player is affiliated for a sanctioned tournament, the [NGHA/OWHA Pick-Up Consent form \(for sanctioned tournaments\)](#) must be completed by the affiliate player's regular head coach, or NGHA Executive, ideally the Competitive Director, when the affiliate player's regular head coach is unavailable and given to the requesting coach/manager prior to the tournament. The properly signed and completed Pick Up Consent form (for sanctioned tournaments) must be submitted to the convenor of the tournament before the player's first game. Keep a copy of the fully approved form. The requesting coach is responsible for ensuring that the proper paperwork is completed.

All affiliated players must be identified on the game sheet with the letters "AP" (affiliate player). Note that for tournaments, the affiliate player may only participate with one team during the tournament and specific tournament rules may need to be followed (please ensure to check in advance of bringing an affiliate player).

The NGHA/OWHA Pick Up Consent Form (for Sanctioned Tournaments) can be found at: [http://owha.pointstreaksites.com/files/uploaded\\_documents/3323/Doc-14\\_PICKUP\\_CONSENT\\_FORM\\_for\\_SANCTIONED\\_TOURNAMENT.pdf](http://owha.pointstreaksites.com/files/uploaded_documents/3323/Doc-14_PICKUP_CONSENT_FORM_for_SANCTIONED_TOURNAMENT.pdf)

**Player and  
Game Limits**

A team can not bring up more than three (3) affiliated players for any given game and cannot exceed the number of registered players on their team. Suspended players can not be replaced.

No individual player, used as an affiliate player for ODWHA league play, is allowed to play at a higher level more than five (5) ODWHA league games during the regular and playoff season. Any player within ODWHA teams who plays more than five (5) games at a higher level shall become ineligible for further play with her original team. The player's future status will be determined by the ODWHA Board of Directors.

<b>Event</b>	<b>Limit Number</b>	<b>Forms</b>
Practice	Unlimited	None
Exhibition Games	Unlimited	Player Pick Up Consent Form (not for sanctioned tournaments)
ODWHA League/ playoff game	5 ODWHA league games during the regular and playoff season	Player Pick Up Consent Form (not for sanctioned tournaments)
Sanctioned Tournament	Unlimited	Player Pick Up Consent Form (for sanctioned tournaments)

**Use of Affiliated Goalies**

In recognition of the shortage of goalies, teams needing to bring up affiliated goalies for more than five regular ODWHA league games may request an exemption from the ODWHA Registrar. Such exemptions to the five game movement limits will only be granted in cases of injury, illness or other extenuating circumstances.

In the event that a goalie from a lower level is not available, the ODWHA Registrar may approve the use of a goalie from the same level to replace an injured or ill goalie upon provision of a medical certificate. A goalie from the same level may not play for the same team more than three (3) times, or in extenuating circumstance, upon ODWHA Board of Directors approval, exceptions may be permitted.

**Use of Affiliation Players in Playoffs**

Playoff affiliation must adhere to ODWHA playoff policy rules.

Upward movement of players during playoffs, not to exceed the number of registered players on their teams, can only occur if any of the following conditions are met and officially accepted (24 hours in advance of the game to be played) by the ODWHA Registrar:

- a) To replace an injured or an ill player who will provide a medical certificate indicating she cannot play in a particular game;
- b) To replace a goalie due to extenuating circumstances who will not be able to play

NOTE: The above permitted situations do not permit a team to simply add an additional player to the roster. Upon the return of the injured player to the team, the replacement player would no longer be eligible since situation (a) would no longer exist. The second situation only applies if there is one (1) goalie registered on the team or where there are two (2) registered goalies and both will be absent. The 24-hour notice period can be waived by the ODWHA Registrar, depending on the circumstances.

In all of the above cases, pickup players cannot be used to replace a suspended roster player.

<b>Affiliation Across Association Boundaries</b>	While OWHA rules permit affiliation of players across Association boundaries, the NGHA does not. Under Hockey Canada regulations, The NGHA operates a Club affiliation system (Regulation E) where all players on lower level teams are automatically affiliated. While it is possible for the NGHA to make an exception – a goalie situation with extenuating circumstance for example – ANY cross-Association affiliations (even for an exhibition game) require the approval of the NGHA Competitive Committee in advance.
<b>Appeal Mechanism</b>	If any disagreement arises between coaches, parents or players regarding this affiliation policy, the NGHA Competitive Committee has the authority to intervene to uphold the intent of this policy.

*Policy revised on: September 19, 2017*