

Nepean Girls Hockey Association

2016-2017 Board Meeting Minutes

Date: February 15, 2017

Time: 7:30 pm

Place: Minto Rec Center

Present: Phil Clarke, Jason Corrigan, Dana Mulvihill, Jarrett Thompson, Les Banks, Joanne Erbach, Tracy Lafreniere, Monica Armstrong, Tony Matson,

Absent: Andrew Thompson, Tracey Gillies, Dom Bueti, Keith McEwen

Guests: Karine

1.0 Call to Order

- Meeting called to order at 7:35 p.m. – Chaired by Phil Clarke

2.0 Previous Meeting Minutes

- A motion was put forth, by Phil Clarke, to approve the minutes from the February Board meeting
- 2nd – Jarrett Thompson
- Unanimous

3.0 Reports

• President's – Phil Clarke

- **Volunteers**
 - Need to gather names of people willing to be a volunteer for the association
 - Inform them of the roles and tasks available and see what positions we can fill
- **HTG cheque**
 - Last year, this was sent directly to Trina Lepine, our treasurer
 - The tournament coordinators need to know who it goes to this year
- **Board members**
 - Took a count of who was leaving the board after this season and who was staying
 - Discussed positions
 - President
 - Past Pres
 - VP – Program/Development
 - VP - Operations
 - Director - Competitive x2
 - Convenors x6
 - Director – House League x2

- Convenors x6
 - Treasurer
 - Assistant Treasurer
 - Director - Ice
 - Assistant - ice
 - Registrar
 - Assistance Registrar
 - Secretary
 - Director – Policy & Risk
 - Assistant – PRC, certifications
 - Director at Large
 - Director at Large
- **AGM**
 - Moving it back to May
 - Look at the last Wednesday of May – the 31st
- **Tryouts**
 - Tryouts starting April 19th
 - Hosting a AA info session again this year – April 12
 - Once the meeting room is booked, post the info session on the website

ACTION – Tracy to look for a room at Minto for AGM

ACTION – Tracy to book room for AA info session for April 12th - Halls C&D screen needed

Vice President – Jason Corrigan

- Nothing to report

House League – Les Banks / Tracey Gillies

- Championship weekend
 - A huge success
 - Lots of positive feedback from coaches, players, parents and grandparents
 - Thanks to Les, Monica, Karla, Andy, Tracy, Jarrett and Dana for their help over the course of the weekend
- Goalie equipment and jersey return this week for house league teams who aren't playing in Kanata tournament (this weekend)
- Cheques for deposits on both to be issued to teams to follow
- Lots of work still to come on helping managers/treasurers with finalizing budgets
- Planning for next season underway
- Need to decide on application date for HL coaches

Competitive – Dom Bueti / Dana Mulvihill

- **Playdowns**
 - Playdowns complete – 16 teams advancing to provincials – from what I heard it's the most teams to qualify ever.
- **Playoffs**
 - Playoffs are in progress and teams are doing well

- Championship Day is Sunday April 2nd
- the schedule has yet to be announced
- **Admin process around tryouts**
 - Looking to have conveners run their respective tryouts this
 - We have put together a roles and responsibilities document that outlines what they will need to do
 - We are looking for individuals who would like to volunteer as conveners (1 per age group) under the new R and R's.
 - April 21 start of tryouts
 - Ice times have been provided
- **Surveys**
 - Will be conducting player evaluation surveys for coaches to complete asap to provide feedback for next year's coaches. This will allow next year's AA coaches to watch some games and validate the information.
- **Coach selection:**
 - AA coaches have been selected and will be announced soon:
 - Atom AA – Tony Ricciuti
 - Peewee AA – Mike Garcia
 - Bantam AA – Jamie Monds and Eliot Spencer
 - Midget AA – White – Mike O'Brien, Black – Chelsea Grills
 - remaining coaches (outside of AA) will be interviewed and (hopefully) selected between May 1 - 20
- Coaching clinic to be planned for May-June timeframe.
- Working with PW to create a program based approach to our junior team - details being finalized
- **Coach Mentor:**
 - Working to define details of the role for next season
- **Development**
 - Look at rolling half of the CSM ice into a subscription base skills sessions
 - Customize the sessions for specific skills
 - Look at adding the sign up with the registration
 - Packaged rate with 10 sessions
 - Look at Sundays
 - Keep CSM on Wednesdays and assign several teams for each session

Registration – Joanne Erbach

- Joanne set up the registration system
- Keith to review all the registration info
- Registration opens around April 1
- Link to registration to be added to the site when ready

Ice – Andrew Thompson

- Absent from the meeting
- Keith has expressed interest to help with summer ice

Policy & Procedures – Monica Armstrong

- Any updates to our constitution needs to be prepared for the AGM
- Board member review – their duties and responsibilities need to be updated
- Roles and responsibilities need to be clear

- Look at what roles we are missing and put out a call for volunteers for these positions

ACTION – Monica to review affiliation policy, make a change suggestion and send out to the Board for review

Finance – Tony Matson

- Overall we seem to be in good financial shape, here is a financial update:
 - Reviewed the latest budget forecast for this year and next
 - Discuss whether fees for next year stay the same or increase
 - leave all fees where they are, but increase the hourly ice billing rate to \$250
 - adjust the return to teams of \$225/player as/if required as we get better info on cost increases over the summer
 - We may also just want to eat into our forecasted accumulated surplus a bit
 - Look at what equipment we want to invest in
 - Will mentioned we only replace our sweaters approximately once every eight years
 - We should replace the on an as-needed basis but budget for the cost in case we need to replace any
 - Player Development is something we should look at (Tread Mill, etc.)
 - We currently have billing accounts receivable of about \$101K (overdue and outstanding) - Need to push teams to get their cheques in ASAP

Miscellaneous

- Nothing additional to discuss

4.0 Adjournment

Motion was made by Phil Clarke to adjourn the meeting at 9:14 p.m.

- 2nd – Joanne Erbach
- Unanimous

5.0 Next Meeting

- April 11/18 at 7:30 p.m.