

## Nepean Girls Hockey Association

### 2015-2016 AGM Meeting Minutes

**DATE:** Wednesday, June 2, 2016

**TIME:** 7:00 p.m.

**PLACE:** Nepean Sportsplex – HALL F

**PRESENT:** BOARD MEMBERS:  
Phil Clarke, Trina Lepine, Jason Corrigan, Monica Armstrong, Dom Bueti, Les Banks, Jen Capes, Andrew Thompson, Tracy Lafreniere, Joanne Erbach, Keith McEwen, Jim Pears, Ali Speers  
ASSOCIATION:  
Tara Lepine, Emma Lepine, Fiona Anderson, Janice Sullivan, Dave Nordquist, Andy McDonald, Yvette Thompson, Tanya Armstrong, Steve Brush, Loren Klimchuk, Jay Greco, Time Newton, Maddy Armstrong,

**ABSENT:** Ian Forbes

#### 1.0 Call to Order

- Meeting called to order at 7:13 p.m. – chaired by Phil Clarke

#### 2.0 Previous Meeting Minutes

**A motion was put forth by Phil Clarke to approve the 2014/2015 minutes**

**1<sup>st</sup> – Les Banks**

**2<sup>nd</sup> – Joanne Erbach**

**Unanimous**

#### 3.0 Presentation of the Mary Lou Zywicki Bursary awards

- Les welcomed the recipients and explained the evaluation process
- Presented 7 bursary awards this year
- The winners are:
  - Fiona Anderson
  - Emma Lepine
  - Jenny Newton
  - Lindsey Bouvette
  - Maddy Armstrong
  - Margo Vandersand
  - Ali Swift
- Phil congratulated the recipients
- An explanation was given on how we raise money for the bursary fund

#### 4.0 Appreciation award presentation

#### 5.0 Reports

##### 1) President – Phil Clarke

- Phil explained the newly increased registration fees
- Basically, it is just increased fees up front the team fees, reducing
- Phil thanked Trina for her service on the board
  - Trina has done a fabulous job
  - Appreciated her contribution and input
  - Presented flowers
- ODWHA meeting
  - Entire board has left
  - NGHHA has stepped in to help with putting the pieces together
  - Holding a meeting to discuss more
  - We will be providing volunteers as needed
- Ice scheduler role – working to get that completed
- Equipment – working on getting our equipment organized
- Will rivers has volunteered to help
- Sherry and Keith to manage timekeepers;
- Introduce and officials program to recruit; and have them work with the HL teams
- August 13 – a clinic will be held

## 2) Vice President – Jason Corrigan

- Annual Tournament
  - Thanked Silvana Rocco and Renee Corrigan for running the to the tournament
  - They are stepping down last the biggest tournament
  - The replacement is three more
  - Exams messed up our tournament this year
- Golf Tournament
  - Moved September
  - Bursary and
- Coach selection is a grueling process and there are so many highly qualified applicants
  - Thanks to all who applied and congrats to **all who got positions**

### The competitive coaches for the 2016-2017 season

Role	Name
Novice B	Mike Garcia
Atom C	Spencer warren
Atom B	Steve Johnson
Atom A	Tony Riccuiti
Atom AA	Jarrett Thompson
Peewee C	Aurele Tremblay
Peewee B	Keith McEwan
Peewee BB	Toby Burkitt
Peewee AA	Mike Speer/Pier Martin
Bantam C	Claude Boucher
Bantam B	Joe Germann
Bantam BB	Dean O'Brien
Bantam A	Elliot Spencer
Bantam AA	James Davidson
Midget C	Steve Hart
Midget B	Steve Brush
Midget B	Duane McNeil

<b>Midget A</b>	Dan Cheney
<b>Midget AA #2</b>	Steve Warne
<b>Midget AA #1</b>	Sue Sherer
<b>Intermediate AA</b>	Bruce MacDonald

### 3) Competitive Report – Dom Bueti

#### 2015-16 competitive highlights

- Dom introduced himself
- 20 competitive teams this past season
  - 14 made provincial
  - 11 made the quarter finals
  - 4 medal winners – BCB1 Silver, BCB2 Bronze, BCA Bronze, MCA Silver
- 10 teams went to championship day
- 9 new competitive coaches this year
- PWHL – 9 girls received commitments to post-secondary (NCAA and CIS)
- Tryouts went well for AA
  - Teams have been booking integrated events and tournaments with NCAA/CIS presence for maximum exposure
- August 20 for the remainder of the competitive teams
- Three girls attended TEAM CANADA U18 last year and we have at least as many or more the upcoming year
- This past season had the highest rate of affiliation
  - From summer AA programs carrying extra players to in-season affiliation of games, tournaments and practices

### 4) House League Report – Les Banks

#### 2015-16 house league highlights:

- Excellent season looking to expand again next season by adding teams at Novice, Atom and Peewee
- Championship Weekend tourney was a success
  - we expanded into using Friday, as well, with a double elimination format
- Les thanked the following:
  - the coaches, assistant coaches, managers, trainers, den moms and all the excellent volunteers that made the season a success
  - the House League Committee Members and Convenors (Andy Thompson, Tracey Gillies, Keith MacEwen, Monica Armstrong, Jim Pears and Scott Sawler)
  - Keith for stats site
  - Joanne for working through the team formation process
- We have automated some of the team formation for sort outs using better coach data on players
- Coaches will be selected over the next few weeks

### 5) FUNdamentals – Madison Erbach

- This season we had 58 players, with 32 graduating to novice
- 23 weeks of instruction
- 15 1-hour mini games
- 32 girls had the opportunity to play goalie
- Participated in the NGHA tournament, the Tim Horton's jamboree and the Timbits Challenge mini game intermission of the Ottawa Senators vs Detroit Red Wings game on November 26, 2015
- 13 on-ice instructors, including 5 alumni and 8 current NGHA players, running the program

- The two goals of the program are to increase the number of volunteer instructors, to give more current NGHA players the opportunity to coach and to continue teaching hockey skills, teamwork, and sportsmanship to approximately 60 players, while building confidence and having fun

#### **6) Development Report – Ali Speer**

- Coach mentoring and coach certification
- Mentoring
  - Put 5 nights of development night for coaches
  - Address challenges of coaching female athletes
  - Coaches go on the ice and do the drills that
  - Successful over the years – over 30 coaches at each session
- Certification
  - Ran a dev one in late October
  - The coaches must be evaluated on-ice by certified evaluators

#### **7) Ice Report – Andrew Thompson**

- Ice is ice
- Major changes on ice allocations with the city
  - It has worked out in our favor
  - 10% more week day ice
  - Same weekend ice
- PWHL will have locker room at Sportsplex; practice on rink 3 and play on rink 1
- Mostly using the following arenas - Sportsplex2, Minto, Ottawa U and Carleton
- We should work with ODWHA to change their guidelines
- Increasing the # of teams
- Looking at hiring someone to do ice scheduling

#### **8) Registration Report – Joanne Erbach**

- Second year using Power up system
- this year we added deferred payment
- meeting next week with Power Up to discuss how we can improve for hockey purposes

#### **9) Finance Report – Trina Lepine**

- Mary Lou Zywicki bursary award
  - Congratulations to Mary Lou Zywicki bursary award winners
  - Please send an email to the new treasurer with your student number and name/address of university because the cheque is payable to the university and not the player.
  - Turnaround is about two weeks.
- Normally the point in the AGM for the presentation of 2014-15 audited financial statements:
  - Spoke with auditors today and are currently finalizing audit of 2014-15 season
  - Commitment to post 2014-15 audited financial statements on website when signed and received and follow with email to members directing them to the information.
  - General points:
    - Audit generally receives a qualified opinion: association derives revenues from fundraising which cannot be audited (standard for similar organizations) but otherwise presented fairly, in all material respects.
    - Revenue:

- Fundraising (variable each year and the reason for the qualified opinion on the audited statements), ice rentals and registration
    - Net loss due to increasing cost of ice (resulted in a small increase in ice costs last season from \$210 per hour to \$220)
  - Expenses:
    - Administration costs for running the association are kept very low
    - Largest expense is ice followed by registration fees (OWHA and ODWHA) incurred by the association (relatively stable), professional development including coach/trainer certifications and CSM contract and equipment costs.
    - Note marked increased amount of financial assistance paid out. Budget line item has increased every year since 2013-14.
  - Overall net loss
- Brief discussion about overall 2015-16 financials (audited financial statements will be presented at the next AGM).
  - Overall, will be net loss primarily due to cost of new registration system and treadmill program
  - Two biggest variables are registration and ice:
    - Registration fees stayed constant at \$425
    - Average cost of ice increased from \$210 per hour to \$220 per hour (winter ice income)
  - NGHHA Tournament successful fundraiser in 2015-16 but continues to be a variable year after year.
- Presentation of proposed 2016-17 budget:
  - Revenue:
    - increased registration fees to \$700
      - small increase of \$50 on registration from \$425 to \$475 to cover cost of registration system and overall increase in costs
      - increase of amount returned to the team as player credit to from \$100 to \$225 in order to cover cost of standard amount of practice ice (player fees will be less in the fall)
    - Ice charge to teams increased from \$220 per hour to \$240 per hour increasing winter ice income
    - Tryout registration costs stay constant
  - Expenses:
    - Small increase in ice costs due to small increase addition of ice hours for new teams
    - New equipment (jerseys and goalie equipment) to accommodate new house league teams
    - Ongoing and expanded use of registration system and online payment with credit cards with associated costs
    - Increase coach certification expenses given new HPA requirements for AA coaches
    - Add new coach development and mentoring (required by OWHA)
    - Increase in expenses for professional services to include bookkeeping, audit, IMS, mental health awareness, legal, ice scheduler, etc.
    - Increase financial assistance due to growing number of applications (more need)

**ACTION: Introduce new Treasurer starting 2016-17 season - Tony Matson**

**A motion was put forth by Trina Lepine to accept the 2016/2017 budget**

**1<sup>st</sup> – Joanne Erbach**

**2<sup>nd</sup> – Steve Brush**

**Unanimous**

**12) Development Stream (DS) report– Jim pears**

- We had 6 teams in DS
  - Two Novice
  - Two Atom
  - One Peewee
  - One Bantam
- Both Peewee and Bantam had large Rosters (over 20 players) and the novice teams had rosters on the small side (but not small enough for one team)
- All teams were competitive against their peers and did well in both tournaments and exhibition games
- All tournaments required travel since there are no local DS tournaments.
- The program is still providing a stepping stone to competitive for a lot of players, as well as supporting players that cannot commit to competitive, but still want more than our house program provides

**13) Policy, Risk and Safety report – Monica Armstrong**

- This year we have continued to developing new or updating existing policies:
  - Affiliation
  - Injury Reporting
  - Fair and Equal Ice Policy
  - Permission to Skate and Player Release
  - Discipline
- The NGHA is committed to continued improvement in our capacity to identify, assess, eliminate or minimize risk on and off the ice, particularly around head injuries.
- In line with a focus on head injuries, next year we will be implementing a pilot project using impact testing software for baseline concussion testing for NGHA girls 12 years of age, continuing with on ice seminars for coaches about safety on ice and education component for and up.
- Rowan's Law
  - We continue to pay attention to the movement of Rowan's law through Queen's Park and next steps upon the bill's likely being passed next week after unanimous consent on Monday as a priority for this session at Queen's Park
  - The cornerstones of the bill include education for athletes, coaches and parents; removing an athlete from play if a concussion is suspected; ensuring an athlete does not return without a doctor's clearance and ensuring strategies are in place with return to play – all areas currently of importance and focus to the NGHA.
- Monica encourages everyone to become familiar with the NGHA policies and raise any areas of concern to her or any other member of the board
- Anticipating risk and ensuring safety of our players, bench staff and association membership is the responsibility of everyone.

**5.0 Appointment of Auditors for ensuing year**

**A motion was put forth by Trina Lepine to appoint WGP Chartered Accountants as the NGHA's Auditor for 2016/17**

**1<sup>st</sup> – Joanne Erbach**

**2<sup>nd</sup> – Les Banks**

**Unanimous**

## 6.0 Other business of interest and concern to the members

- **DRAW WINNERS (A draw was held for all attendees to the AGM)**
  - Monica Armstrong
  - Janice Sullivan

## 7.0 Election of Officers and Directors

A motion was put forth by Phil Clarke to accept the proposed Board Members for the 2016/2017 season – as listed

**1<sup>st</sup> – Steve Brush**  
**2<sup>nd</sup> – Tracy Lafreniere**  
**Unanimous**

### Board Members for next season 2016/2017:

Position	2015/2016 Board Member	2016/2017 Board Member
President	Phil Clarke	Phil Clarke
Vice President	Jason Corrigan	Jason Corrigan
Past President	n/a	n/a
Past Vice President	n/a	n/a
Treasurer	Trine Lepine	Tony Matson
Secretary	Tracy Lafreniere	Tracy Lafreniere
Registrar	Joanne Erbach	Joanne Erbach
Ice Director	Andy Thompson	Andy Thompson
Equipment	Trish Calof	TBD
Development	Ali Speer	Ali Speer / Jay Greco
Competitive Director	Dom Bueti	Dom Bueti
Competitive Director	n/a	Dana Mulvihill
House League Director	Les Banks	Les Banks
House League Director	n/a	Tracy Gillies
DS Director	Jim Pears	n/a
Director at Large	Keith McEwen	Keith McEwen
Director at Large	n/a	Jared Thompson
Policy, Risk & Safety Director	Monica Armstrong	Monica Armstrong

## 8.0 Adjournment

A motion was put forth by Phil Clarke to adjourn the AGM 8:29 p.m.

**1<sup>st</sup> – Trina Lepine**  
**2<sup>nd</sup> – Dana Mulvihill**  
**Unanimous**