

Nepean Girls Hockey Association

2017-2018 Board Meeting Minutes

Date: June 20, 2017

Time: 6:30 pm

Place: Karla Clarke's

Present: Jarrett Thompson, Keith McEwen, Tracey Gillies, Dana Mulvihill, Les Banks, Andrew Thompson, Joanne Erbach, Monica Armstrong, Tony Matson, Marty White

Absent: Phil Clarke

Guests: Jason Corrigan

1.0 Call to Order

- Meeting called to order at 6:44p.m. – Chaired by Jarrett
- Thank you to Phil, Jason, Tracy, & Dom for their past contributions
- Welcome to the board – Marty, Michelle and Karla
- Meetings will run in the following way:
 - Request for Meeting Agenda items to be submitted to Michelle 5 days in advance
 - Agenda will be sent out 3 days in advance
 - Late agenda items can be added
 - If BOD needs more time to conclude an agenda item, it may be moved forward to a committee for further discussion / evaluation and be presented at the next BOD meeting
 - Action Items – Need to create a follow up system.

2.0 Previous Meeting Minutes

A motion was put forth, by Jarrett, to approve the minutes from the May Board meeting

- 1st – Karla
- 2nd – Les
- Unanimous

3.0 Reports

President's – Jarrett Thompson

- Agenda items covered in the below sections

Vice President (Operation) – Les Banks

- Keith and Les are working to get everyone their own email account set up. We are also looking to rectify the issues around storage and accessibility for these accounts.
- Each Board member will have their own email address - if there are other team members that need accounts please advise - tournament, Karine (finance), and Bill (equipment).

Vice President (Development) – Dana Mulvihill

- Coaching Clinic – Ron Graham will be the coaching mentor – organize our Div 1 coach's clinic early in the season. OWHA needs to give him the approval. We can piggy back off another girl's association if need be. Must go through girl's certification (unless there are empty spots)

- Coaches Mentor – roles & responsibilities will be finalized between Dana and Ron. Will add in that all coaches have their minimum standard and ensuring that everyone coaching has the proper certification. To maintain certification; they need to get a certain number of points each year.

House League – Tracey Gillies

Number of teams next season: (without full analysis):

- Novice - 7
- Atom - 8
- Pee wee – 7
- Bantam - 6
- Midget – 5

Proposed number of players per team:

- Novice to Pee wee: 12-13
- Bantam: 14
- Midget: minimum 15

Registration #'s :

- To date a total of 527 players registered.
- No wait list in the last 2 years with the addition of teams. Still room to grow.
- There will be some divisions with uneven numbers – Andy will work through various ice allocation/game options.
- Tracey needs to order another set of pinneys for sort outs.

Coaches:

- We're in a good position at all levels except pee wee, will actively recruit. Interviews will start shortly for applicants that have not been interviewed before. Dana will participate in the interview process.
- Looking for DS Coaches, would like them in place as soon as possible.
- All Competitive coaches are posted.

Convenors:

- Goal is to have parent convenors at each level. Working to finalize.

Budgets:

- This will be an item for HL committee based on decisions about: the "new" agreed-upon ice credit amount per player, fixing the number of practices, CSM and treadmill sessions assigned to each team; jersey deposit process; invoicing and payment procedures.
- DS budgets should mirror HL budgets.

Important Dates:

- Coaches meeting: Wednesday, September 6th
- Managers Meeting (HL only -Tracey will be leading): Monday, September 18th
- Competitive Coaches – August 14th or 15th
- Manager meeting – 4th or 5th of September (Steve Bent has offered to assist with this)

Sortouts:

- Will take place September 9th and 10th (Andy to confirm ice availability at Minto) and limit it

to one weekend.

- May use the following weekend for further balancing of Novice teams but all other levels should be ready to start the season on September 16th.
- We will need to purchase additional pinneys (one more colour) for sortouts.
- Will secure conveners, parent volunteers and students (looking for volunteer hours) to assist throughout the weekend.

Icefest:

- Usually takes place the weekend of the Etobicoke competitive tournament (October 13th-15th this year).

Championship Weekend:

- March 2nd-4th, 2018
- Medals have to be ordered in the near future to avoid costly shipping.
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Competitive - Dana Mulvihill

- Coaches meeting, needing a check list, agenda, prepare a package for managers and coaches. – Perhaps have Steve Bent, Jarrett, Joanne and Dana will attend
- Competitive Managers meeting - early September – Steve Bent will assist with this. Manager corner of the website will have good resources. Tracey will be updating the Coaches Corner – it will be split into House (Tracey Gillis) & Competitive (Steven Bent). Joanne will also add in some items – committee of Tracey, Joanne, Steve will attend.
- Michelle to book all meetings at Minto
- Note will be posted reminding everyone to get their PRC before September. On-line application system is up.
- All AA coaches have been sent emails re: Head Coaches who know who their bench staff will be need to get their PRC's in place asap. Head coaches who do not have their PRC's in place by September 1st will not be permitted on the bench.
- Conveners – at all level , Marty (Novice / Atom), Dean O'Brien (Peewee), Amy McLean (Bantam) and Dave Norquest (Midget)
- PW – Will work through a Sub-Committee to get things done.
- Jersey deposit – will be reviewed to ensure jerseys are being returned in an acceptable condition.
- Affiliation Policy – needs to be updated. Any further policies please let Monica know. Privacy Policy – Social Media –

Key Competitive Dates:

- August 22nd – Tier 1 and 1A Scheduling Meeting (Midget A is 1A)
- Saturday 9th of September –would like to have Ice Directors
- September 15th Tier 1 season start
- September 23rd – rest of competitive team starts
- February 4th regular competitive season ends,
- Playoffs to end by March 9th
- Championship Day Sunday March 25th – in Gloucester (50th Anniversary – Ray Friel)

Registration – Joanne Erbach

- Intent to register complete and will start the process to roster the AA teams.

Ice – Andrew Thompson

- Blended rate \$246.50 – last year our blended rate was .5% too high (we had a .5% built rate)
- Ice credit amount - currently working through this process with Tony, Less and Andy.
- House League Tournament - will need to do a Friday heavy tournament on the house league side. Will run out of Walter Baker, both pads in Minto and look at potentially getting Thursday night games for local teams. Need to continue to review possible school exam conflicts.

Finance – Tony Matson

- Draft Budget for HL teams and expectations – all dependent on the blended ice rates.
- Outstanding invoices – still have a few – will review surcharges.

Miscellaneous

- Marketing – do we need to do something more?
 - Will re-launch Facebook Page – Joanne to contact Sonia to find out if she owned the password. Also looking for Twitter Account –will get a handle on place to get information out to its membership. Will ensure our privacy policy has Social Media covered.
- Bingo Credits – Currently the process only allows for credits to go towards paying team fee's. Will look at also having credits towards registration money for the following year. \$50 for 4-5 hours worked. Monica will adjust the wording in our policy and we will put it forward for vote at next meeting.
- Fundamental Program – need a committee to talk about the program. 14 registrations to date. Last year we had 58 registered in the program. Registrations at this level are always submitted late and accepted up to the end of October.
- Pre-season Conditioning Camp – Ron has been running this program with the PW team. Ron will run this again.
- Website – In the process of upgrading our service from Windows 2003 – will provide us 6 times the amount of email storage. Same price – Keith will do a site like Nepean Knights. By SEPTEMBER 01, 2017.
- Separate site for Weebly (competitive)
- Coach Application Site cost money – need to extend this for \$84. (6 months)
- Try-out site -The revised site will be used for this season
- Bio's – not a lot of them have been submitted – requested BIO's due by Friday.
- Karla – DS – need to find someone to assist with this – looking for a volunteer will have Handbook (covering off the rules, budget, etc), has a budget that need every team to follow. Everyone will get the same amount of ice time budget follow it.
- HP1 – will try and work with other associations to get people certified,
- Board Meetings will be Tuesday's – 3rd one of every month.
- Goal Tenders – CHHC, internal assets, Goalie Mentor
- NGHA – Clothing
 - Clothing should not be put through the team budget
- Next year we will look at setting limits for ice time, out of town tournaments, local tournaments, etc. Consequences would need to be implemented if not following the determined structure.
- Half ice for Novice and Atom. Hockey Canada will be doing half ice games, - even having coaching mentor guides to help coach half ice.
- Fines can be built into the IMS system.

4.0 Adjournment

Motion was made by Tracey Gillies to adjourn the meeting at 8:40pm

- 1st – Monica Armstrong
- 2nd – Marty White
- Unanimous

5.0 Next Meeting

• September 19, 2017