

NGHA Suspension Reporting

<p>1. Preamble</p>	<p>The NGHA operates under the jurisdiction of the OWHA and adheres to the OWHA suspension policies as set out in the OWHA Handbook, including the <i>Discipline Policy and Procedures</i> set out in Part VII of the Handbook, and the <i>Minimum Suspension Guidelines</i> set annually by the OWHA Executive Committee:</p> <p>http://owha.pointstreaksites.com/files/uploaded_documents/3323/FINAL_-_Handboork_2018-2019_Version.pdf</p> <p>http://owha.pointstreaksites.com/files/uploaded_documents/3323/Final_-_DISCIPLINE_POLICY_and_PROCEDURES.pdf</p> <p>The NGHA Competitive program also adheres to any supplementary suspension guidelines approved by the ODWHA for district play as set out in the <i>ODWHA Discipline Code</i>.</p> <p>http://www.odwha.org/clientuploads/2018Files/2018%20ODWHA%20DISCIPLINE%2008252018.pdf</p> <p>Competitive and House League Coaches should be knowledgeable of the OWHA and ODWHA policies and procedures for suspensions. The guidance below is intended to clarify the main steps that must be taken by team officials when a suspend-able action occurs by a player or team official.</p>
<p>2. Offending Team Responsible For Reporting The Suspension Immediately By Email</p>	<p><u>It is the responsibility of the offending team to report suspend-able offences (GM, GRM, and MP penalties) immediately by email.</u></p> <p><u>Note:</u> Player misconducts (ex. M20, M21) are also to be reported regardless of whether or not they occurred in the last ten minutes of the game.</p> <p>If a suspend-able offence occurs during an OWHA-sanctioned game, the OWHA requires that all suspensions must be reported <u>by email</u> within 24 hours of game completion and prior to the next game (whichever occurs first) regardless of game type (e.g. league, playdown exhibition, tournament) and within or outside Ontario. The reporting email goes to:</p> <p>OWHA: stats@owha.on.ca NGHA: suspension@ngha.ca</p> <p>Competitive teams are <u>also</u> required to include the ODWHA on reporting email: odwha-discipline@odwha.org. <u>House league teams are not required to email the ODWHA.</u></p> <p>Email contents must include:</p>

	<ol style="list-style-type: none"> 1. Scanned copy of gamesheet (yellow or pink copy), preferably in pdf (cellphone photo is acceptable provided all sections of the gamesheet are legible) 2. Player name and # or coach name incurring the suspend-able penalty 3. Suspension code as recorded on gamesheet 4. Game date and team
<p>3. Written Reporting by On-ice Officials</p>	<p><u>In addition</u> to the email reporting above in Section 2, there are procedures for the on-ice Officials to provide a written report to the OWHA by completing the back side of the white game sheet:</p> <p>a) <u>ODWHA Games and Exhibition Games</u></p> <p>When a suspend-able offence has been assessed, the on-ice Official is required to complete reporting on the back of the white copy of the game sheet and submit it directly to the OWHA.</p> <p>To facilitate this, the <u>offending team</u> is required to provide the Official with a “postage ready” OWHA-addressed envelope for the white copy of the game sheet. The game sheet envelope should be pre-addressed to:</p> <p style="text-align: center;">OWHA Stats 225 Watline Avenue Mississauga ON L4Z 1P3</p> <p>b) <u>Tournament Games</u></p> <p>As per the OWHA Handbook, tournament organizers are responsible for ensuring that the white copy of the game sheet, with the Officials report on the back, is sent to the OWHA.</p> <p>c) <u>Competitive Team Playdowns</u></p> <p>When a suspend-able offence has been assessed for a Playdown game, the offending team is responsible for ensuring that clear and legible copies of both sides of the white copy of the game sheet are sent to the OWHA by email to stats@owha.on.ca . It is <u>not</u> necessary to send the original hard-copy game sheet by regular mail.</p> <p>d) <u>House League Games</u></p> <p>When a suspend-able offence has been assessed for a House league game (regular season or playoff), the offending team is responsible for ensuring that clear and legible copies of both sides of the white copy of the game sheet are</p>

	<p>sent to the OWHA by email to stats@owha.on.ca . It is <u>not</u> necessary to send the original hard-copy game sheet by regular mail.</p>
<p>4. Serving A Suspension - Reporting</p>	<p>The offending team is also required to send copies of game sheets for <u>each</u> game a player sits out to serve a suspension. <u>Note that exhibition games do not count towards games served.</u></p> <p>The game sheet will be clearly marked showing SUSPENSION game X of X. The game sheet must <u>not</u> be signed by the suspended person and the player's name <u>should not</u> be crossed out.</p> <p>The reporting email goes to:</p> <p>OWHA: stats@owha.on.ca NGHA: suspension@ngha.ca</p> <p>Competitive teams are also required to include the ODWHA on the reporting email: odwha-discipline@odwha.org .</p> <p>Email contents must clearly detail the suspension game # being served, and include:</p> <ol style="list-style-type: none"> 1. Scanned copy of gamesheet, preferably in pdf (cellphone photo is acceptable provided all sections of the gamesheet are legible) 2. Player name and # or coach name incurring the suspend- able penalty 3. Game date and team <p>The white copy of the game sheet does not need to be mailed for games served. Only the electronic copy is required by the OWHA.</p>
<p>5. Failure to Report A Suspension and Games Served</p>	<p>Failure to report within the timeline guidelines will result in the following:</p> <ul style="list-style-type: none"> - The OWHA will assign a minimum 1 game suspension assessed to head coach - For competitive teams, the ODWHA will also apply a \$100 fine. <p>Failure to provide a properly addressed or stamped envelope when required will result in a team fine of \$40 being assessed by the ODWHA.</p>
<p>6. Return to Play</p>	<p>A suspension is not considered to have been served until copies of all game sheets for games served are in the possession of the OWHA (stats@owha.ca) and the NGHA (suspension@ngha.ca).</p>

	When a NGHHA imposed suspension results in a hearing having to be held, the suspended person cannot return to play until they have attended the hearing and clearance to return to play has been granted by the NGHHA Discipline Chair (NGHHA Vice-President).
Questions	Contact the VP Operations (vpops@ngha.ca), VP Programs (vpprograms@ngha.ca) or the Director, Policy Risk and Safety (policy@ngha.ca)

January 31st, 2019