

Nepean Girls Hockey Association

2018-2019 Board Meeting Minutes

Date: February 26, 2019

Time: 7:30 pm

Place: Minto Rec Center: Echo Room

Present: Les Banks, Karla Clarke, Michelle McDonell, Stephen Bent, Gerard Gagnon, Keith MacEwen, Jarrett Thompson, Tracey, Scott Boassaly, Wendy Baldin, Tony Matson (via phone)

Regrets: Marty White

Minutes Approved –**Karla and Gerard**

Dave Hunter – Information Session on proposed new ice management system:

- The current IMS is outdated, operating under legacy software and hardware, insecure, very manual, too much room for human error and the current provider is not updating the system any further.
- Emailed 14 associations to understand how they manage their ice scheduling, received 12 responses. – All use very different systems
- Participated in demos from Team Snap, Schedule Works, DNC
- Recommended solution is DNC Ice Scheduling – local company currently being used by Kanata Girls, Kanata Minor and Ottawa Valley Silver 7.
- Cost \$2250/year plus HST
- Current budget is \$5,000/year (actual spend is ~\$3,000-\$5,000 including maintenance and requested changes /year)
- Biggest plus for the DNC system it allows us to import all City of Ottawa Ice Contracts at once
- Screen will show double booked ice times which will highlight amendment to contracts
- In the first year we will set up all teams, contacts, arenas, other locations, import ice contracts and then start scheduling- will replicate what we are doing in IMS
- Billing – there is currently no formal invoicing system however, we can export the data to excel and create invoices through this program.
- Reporting – the system can report running ice cost – teams can log in and see how much they have spent on ice
- Our ice scheduler will have the ability to view contracts by season by month by day, to easily view if blocks of ice are missing. System also enables rules to be added into our system (ex. novice teams must have a start time of no later than 7pm, etc.)
- The tool can also export schedules into Team Snap
- Has the capability for teams to capture booked referees and time keepers in the system

Finance –

As of Feb 24,

Bank Balance: \$176, 236

Accounts Receivable from invoicing: \$142, 227 (list attached)

While final ice bills still need to be paid, we should have a healthy surplus this year.

- Our bank balance is strong. At our May meeting we will determine how we spend some of the surplus.
- Will we get more ice next year? We would have had more ice had Sportsplex not gone down. Les and Scott met with the city, we will do better next year with what we are getting for ice and continue to streamline 3rd party ice times.
- Tony's recommendation is to try and get as much ice as possible
- We will need to review shared ice practices and how we manage for next season

House League Update - Tracey

- Championship weekend is this weekend – schedules went out this afternoon,
- We are aware of issues with the current affiliation policy and will look at this
- Surveys will be sent out to coaches next week
- Surveys are also going to the Midget girls and their parents to complete. Looking to understand the issues around regular attendance – is it the scheduled ice times conflict with work? How many are planning on returning? Wanting to ensure that we design the program to encourage as many players to return as possible.
- Hockey House League Midget Graduation- going to play a fun game against each other. Hoping to have as many girls as possible attend the dinner, many of these players have been part of the Wildcats since novice.

Tournament

- Successful tournament despite some of the hiccups that occurred,
- We are losing the majority of the Tournament organizers
- Will need to find volunteers and have them in place by September at the absolute latest

Scott:

- In the middle of playdowns
- Some teams have been surrendering ice at the last minute
- We have potential PCAA to have an invoice issue – they had more ice than originally budgeted
- BCAA is over their ice budget

Competitive Director – Keith

- Nepean Knights are having 2 try Lacrosse free night - Feb 28th 5pm and March 7th 6pm – this will be sent out to the association.
- Scott did a different playoff format for the House League Tournament
- Tournament website will be up and running for February 27th
- 1 parent has been ejected from a Peewee house team
- We cannot tolerate the behavior of parents in the stands. Parents have an attestation that occurs during registration, they will be held accountable
- A team had the experience of not having refs for Play down games, there is a new assigner, need to ensure that managers / coaches know proper protocol for managing any referee issues
- Parents asking to adjust PTS policy - we will not adjust. This is only allowed at the PW level

- 2007 PCAA Goalie requesting to play Bantam – this will be declined
- Ron and Bruce wanted to host a meeting for the 2005/2006 parents -not likely the best approach given there are no updates on coach selection. Getting closer on non-parent coach.
- Clinic is required or House League Coaches - how to determine lines, when to pull goalie, etc.
- 4 Association Import Policy - Midget AA, Bantam AA and Peewee AA are allowed 3 imports, all other levels allowed 3 in total with the exception of Atom and below, no imports permitted

Competitive: Karla

- Tryout Process – working on a process for this and will get it up on our website.
- Tryout schedule – we use 10 hours less than last year but no breaks.
- Unfortunately, the ice allotted doesn't afford to have breaks built into the tryout schedule. Looking at obtaining additional ice from the BSP to build this in.
- Looking at speeding up the team formation decision to ensure that listings are posted on website in timely manner. Players should not be finding out at school
- Will explore having evaluators select all teams for future
- Discussed the possibility of having Atom AA start earlier than all divisions and no imports permitted, however, this would not enable any players from boys to tryout and releases not available.
- Tryouts will begin April 23rd as OWHA will not accept a release until the 23rd.
- Goalies start April 23/24th
- Players will start ~April 25th and run until May 17th
- Coaches meeting will be scheduled for the end of March – date TBD
- Same registration fee's for tryouts and season will apply
- Committee needs to take inventory of tryout jerseys
- Dave Nordquist will be sending out the player evaluator ranking to coaches asap
- Dean O'Brein to prepare volunteer sign up for tryouts
- Exploring the idea of an additional midget team – we will be losing 19 players and gaining 43 bantam players. If we do not add a team, many kids that have played competitive will not have a spot.
- 2 Teams officially qualified for Provincials – BAA & Bantam C

Registrar:

Tryouts and fees will be the same as last year

Fundamentals program will remain the same – current fee structure is slightly lower than other associations.

Director Policy, Risk & Safety– Stephen Bent:

- Reviewing of Formation of Teams policy – old policy was a bit hard to understand in areas.
- Revised policy circulated for review

Next Meeting

- Adjourned 9:30pm

- Wendy and Gerard